

## Town of Richford Planning Board

MINUTES – February 5, 2014

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PRESENT – Charlie Davis, Emilie Stuhlmiller, John Schwartz, Bill Stell,

EXCUSED ABSENT - Victoria Nuzzo,

ABSENT - Kim Stanford

Meeting started at 7:15 pm. The January minutes were reviewed. Editorial errors were corrected. Stuhlmiller moved to accept the amended January minutes and Schwartz seconded; unanimously approved.

### NEW BUSINESS:

Davis gave a short report on the January – April newsletter. At this time, the Post Office will still except the newsletter addressed to residents with P.O. Boxes, and will not require a box number. All other rural delivery addresses must have a street number.

The Public Conduct resolution and the Code of Ethics draft resolution where presented to the Town Board at their January 14 meeting. No action was taken by the Town Board on either resolution at that meeting as Board members wanted more time to review those two items.

There was discussion about content and distribution of the Comprehensive Plan Survey. Davis suggested that the survey should be tested for content, ease and privacy. Schwartz moved that all Planning Board members fill out a copy of the survey and have family members do so also and get their opinion prior to our March meeting. Stell seconded; unanimously approved. Davis will send a copy to all Planning Board members.

Schwartz followed up on grants available through the Community Revitalization Program.

Stuhlmiller moved and Stell seconded to adjourn the meeting. Unanimously passed. Meeting adjourned at 9:07 pm.