

Town of Richford Planning Board

MINUTES – July 2, 2014

PRESENT – Charlie Davis, Emilie Stuhlmiller, John Schwartz, Victoria Nuzzo, Chuck Merrill, Bill Stell

ABSENT – Kim Stanford,

Meeting started at 7:15 pm.

Reviewed the June minutes. Schwartz moved and Stuhlmiller seconded to accept the June 4 minutes. Unanimously approved.

OLD BUSINESS:

Discussion about the Comprehensive Plan survey. 77 survey responses have been received to date, ~12% return rate. An additional ~20 surveys were added during the meeting. Nuzzo summarized the responses based on the 77 entered so far. Five responses were returned without the cover sheet. Two had returned addresses and were accepted. Three had no information. They will be entered and kept separately.

Discussion about the difficulty with the post office closure. This will be addressed in the Comprehensive plan.

Nuzzo suggested having a subcommittee to develop the comprehensive plan, consisting of planning board members and the 6 town residents who indicated that they want to participate. This group would meet fairly frequently to make some progress. Concept is to have the Planning Board meet more frequently to only discuss the comprehensive plan, with a specific topic(s) at each meeting, and other people are invited to contribute and participate. Important to move forward on finishing the Comprehensive Plan update.

Plan to meet beginning in August. Nuzzo will send to all interested parties a link to what a comprehensive plan is, and links to 2 samples of comprehensive plans. Nuzzo will need at least 3 months to prepare the completed summary of the survey.

Davis will send a pdf of the Newfield comprehensive plan to send to all interested.

Suggested sending emails to all newsletter recipients and ask if they would like to be notified about upcoming Town business (For example, the poorly advertised recent Town Board meeting about the burnt house).

NEW BUSINESS:

Stell commented about a meeting held last night by the Town Board regarding the burnt house. Only 2 Town Board members appeared. The house has 21 ppm of asbestos, making it very hazardous.

Davis discussed the open position for the Town Clerk. He suggested that the newsletter emphasize educational and skill requirements for this position. The next newsletter will contain information about the candidates and their statements. The election is November. The newsletter can be sent in October, and candidate statements requested in September.

Stell moved and Merrill seconded a motion to adjourn the meeting. Unanimously approved.
Meeting adjourned at 8:28 p.m.