

Town of Richford Planning Board

MINUTES – June 3, 2015

PRESENT – Charlie Davis, Bill Stell, Victoria Nuzzo, Emilie Stuhlmiller, John Schwartz, Chuck Merrill

EXCUSED – Doris Caskey

Meeting started at 7:06 pm.

Reviewed the May 5, 2015 minutes. Merrill moved and Schwartz seconded to accept the May minutes. Unanimously approved.

OLD BUSINESS:

Nuzzo discussed current status of the draft Comprehensive Plan Update. She added a Community Description and Demographics section as recommended by Elaine Jardine. Nuzzo moved and Schwartz seconded to accept the current 2015 Draft Updated Comprehensive Plan as the current final copy to use for the upcoming public hearing. Unanimously approved. Suggested to increase the font size to 11 or 12 point, and look at other type faces. Davis suggests that Clerk Lyke print a few copies that will be available at the public hearing, and prior to that copies will be available at cost (5 or 10 cents/page). Davis will see if Hwy Superintendent Hunt has an official Town Road map – if so it will be added as an Appendix.

Nuzzo will send out the final CP version tomorrow morning so CPC members can review before the next meeting.

Schartz moved and Stell seconded to hold a public hearing 6pm June 22 to garner public opinion and input about the draft updated CP 2015. Approved unanimously.

NEW BUSINESS:

Clerk Lyke is going through the old records. She and Davis are reviewing what is needed to keep on file. Davis has copies of many of the laws, some of which are outdated, over-written etc (for example, flood prevention law of 1988). Davis suggests focusing on this after the CP is finished.

Discussion about the Public Hearing. Davis presented the procedure: we will hear input but not engage in discussions or give opinions. .. We are here to gather information from the public. . Clerk Lyke will bring a tape recorder and take minutes at the public hearing.

Nuzzo will send a press release to the Courier and the Penny Saver, and a legal ad to the Courier and the Ithaca Journal. Merrill will contact Martha Robertson about including the Public hearing in her Tioga Courier article.

Stell urged Nuzzo and Davis to submit for reimbursement for printing expenses etc. incurred over the past year while working on the draft updated Comprehensive Plan.

Davis will send an invitation to the Town Board in the next few days with a pdf of the CP prior to their Town Board meeting. At the Town Board meeting Davis will announce the public hearing and invite all persons at the Town Board meeting to attend and provide their input. Will incorporate local input from the public hearing and prepare the final draft Comprehensive Plan. Pending major changes the Comprehensive Plan Committee will approve the draft Comprehensive Plan at the July 13 meeting and give it to the Town Board at their July 14 meeting and suggest the Town Board hold the second public hearing on August 11.

Davis brought up the topic of town email addresses. Nuzzo moved and Stell seconded to have Davis create individual email addresses for each member of the Town Board and Planning Board and Highway Superintendent so that all Town business will be maintained in a separate account. Discussion about the specifics of the email addresses. Each person will need to create a password. Approved unanimously. Davis will work on this in the next month. These addresses will be placed in the Town Official contact info on the webpage. Davis will provide some training about what can be removed from our accounts, for example, invitations to workshops and spam.

Nuzzo brought up information about recycling batteries and florescent bulbs. She spoke with Vincent Fay of the DEC. Alkaline batteries can be disposed of in household trash. Lithium batteries can be economically recycled. Individuals can take batteries and florescent bulbs to Tioga County recycling, but if the town does the collection it will be considered hazardous waste.

Stell brought up information that Town of Candor is having a clean-up day hosted and paid for by Ben Weitsman Company. Stell suggests contacting Weitsman and Candor for information on holding a clean-up day in Richford.

Discussion about the Board of Appeals – this is only applicable if a Town has zoning. Since Richford has no zoning, the Board of Appeals is illegal and should be disbanded. Davis will bring this up to the Town Board and suggest that they revoke the Board of Appeals.

Stell moved and Nuzzo seconded a motion to adjourn the meeting. Unanimously approved.

Meeting adjourned at 8:24 p.m.