

Town of Richford Planning Board

MINUTES – March 4, 2015

PRESENT – Charlie Davis, Bill Stell, Chuck Merrill, Emilie Stuhlmiller, John Schwartz, Doris Caskey

EXCUSED - Victoria Nuzzo

Davis called the meeting to order at 7:02 PM in the Town Hall.

The February 3, 2015 minutes were approved as submitted.

There was discussion of the Comprehensive Plan Committee list of questions for state and federal representatives. The questions are also useful to the present concerns of the town. It was moved and seconded to have the question list sent to the Town Board as well.

Elaine Jardine, Planning Director Tioga County, will attend the April 1, 2015 Planning Board meeting. Part of the discussion will be about the process of completing the Comprehensive Plan for the Town of Richford.

Davis reviewed his efforts to organize the town's written records including laws. He said they had made a start but much needs to be done. They discovered a closet in the judge's chambers full of unsorted papers. Some could be of legal importance, some of historical. Questions about the distinction and how to handle each can be discussed with Elaine Jardine at the April meeting. Questions of storing materials electronically can be discussed.

Discussion followed on town officials receiving town mail at their home address. The consensus was that it is better to have a Richford P.O. Box for each entity (Town Board, Town Clerk, Town Supervisor) for mail for the town or a locking mailbox at the town hall.

The Planning Board reviewed a draft request from Randy Lacey for dividing a parcel on Barden Road into 3 parts. It was noted that the parcel under discussion is part of a larger parcel that was divided in two earlier. That division should have come to the Planning Board as well. The board found 3 issues in the draft that need to be addressed. Proposed Lot 2 doesn't meet the 2.5 to 1 dimension ratio in the Town of Richford subdivision law. The disposal of the 0.805 acre strip into the proposed division needs to be more clearly specified, particularly that portion that seems to be part of parcel of land owned by another person. It was also noted that there seems to be a wetland on proposed lot 3. This might lead to some restrictions on the use of the lot per New York State DEC or federal wetlands policy.

Since both Charlie Davis and Victoria Nuzzo will be absent from the Richford Town Board meeting on March 10, 2015 Bill Stell will present the Planning Board report.

Davis will forward information to the Planning Board on Elaine Jardine's visit to the Planning Board meeting in April and information on openings on the NY Planning Federation (?).

The meeting adjourned at 8:23 PM.