

Town of Richford Planning Board

MINUTES – October 7, 2015

PRESENT – Charlie Davis, Bill Stell, Victoria Nuzzo, Doris Caskey, John Schwartz, Emilie Stuhlmiller, Chuck Merrill

GUESTS – Jill McEvoy, Joe Kral

Meeting started at 7:10 pm.

Reviewed the September 2 and 14, 2015 minutes. Schwartz moved and Stell seconded to accept the minutes. Unanimously approved.

NEW BUSINESS:

Short discussion about newsletter. Nuzzo needs all articles by October 10. Nuzzo sent out the letter to candidates for contested seats (Town Board and Supervisor) requesting statements to include in the newsletter. Include info on Board of Elections location; town board minutes, candidate minutes. Joe Kral will write the “trunk-or-treat” at Rawley park, on Friday Oct 30, 6-7:30pm. Emily will write about Christmas and Thanksgiving baskets.

Stell brought information about the free energy efficient services. Nuzzo will use this to write a short article. There is a 2 ½-3 year waiting list so people should get applications filled out and filed. Possibly an article on the new sidewalks. Property owners are responsible for cleaning the sidewalks in front of their homes. Ask people to get email newsletter and to sign up for timely notices, for example public hearings and notifications of special events. Send an email to Charles Davis at “cdavis@richfordny.com”

Davis reported that there are ~35 fewer PO boxes in the Town now, based on the number of returned newsletters. Likely these residents have opted to get mailboxes to replace the PO box.

Joe Kral will work on the graphic for the newsletter.

The draft Comprehensive plan will be reviewed Oct 21 by County Planning Board. Davis will attend and would like Nuzzo to join.

Discussion about seasonal roads. The Town needs to develop and adopt a Town Road list, indicating the official Town roads and the seasonal roads. Davis met with Kevin McMahan who stated that in Caroline, the Site Plan Review states that no building permits can be built on seasonal roads. Nuzzo asked Davis to obtain a copy of that information.

Nuzzo mentioned that there are no useful application forms for the Site Plan Review or the Subdivision Laws. Merrill and Stell will work on developing these. Nuzzo will send the current forms to Merrill.

Davis reviewed a short discussion he had with interested buyers for a property at 608 Rt. 79. He stated that the ~ 1 acre lot was grandfathered in and is a legal lot. He mentioned that the buyers should contact the Code Enforcement Officer and Health Department for information about well and septic.

NEW BUSINESS

Stell suggested that the Comprehensive Plan be printed into an attractive format, with nice paper, a nice cover, and spiral binding. Schwartz suggested having a Table of Contents, Stuhlmiller agreed. Nuzzo will prepare the Table of Contents prior to the final Public Hearing.

Shwartz moved, Caskey seconded, unanimous. Meeting closed at 8:17 pm.