

Town of Richford Planning Board

MINUTES – September 2, 2015

PRESENT – Charlie Davis, Bill Stell, Victoria Nuzzo, Doris Caskey, John Schwartz,

EXCUSED – Emilie Stuhlmiller, Chuck Merrill

GUESTS - Lisa and Vern Ryan, Jillian McEvoy, Ken Miller

Meeting started at 7:03 pm.

Reviewed the August 5, 2015 minutes. Corrections made. Schwartz moved and Stell seconded to accept the corrected August minutes. Unanimously approved.

NEW BUSINESS:

The Ryans inquired about subdivision. They need a Planning Board letter on Town letterhead stating that the property division is acceptable: it does not qualify as a subdivision, but they need the letter for banking reasons. They presented the plot plan and the Planning Board approved it: the new lot is 3.6 acres, and the entire parcel totals 240 acres (less the 3.6). Nuzzo moved and Schwartz that the Planning Board secretary write a letter to the Ryans at 6 Belden Ryan Road, Berkshire, 13736, stating that the division of the property as shown in the plot plan presented by Lisa and Vernon Ryan is approved by the Planning Board.

OLD BUSINESS:

Nuzzo discussed current status of the draft Comprehensive Plan Update. The meeting with Town Board and Planning Board will be on September 14 to finalize the draft Comprehensive Plan. Miller asked if it was a special Town Board meeting? Davis said yes. Miller stated that then the public can attend. Davis replied yes. Miller stated that the list of items sent to the Planning Board are the last needed to be addressed. Nuzzo suggested going over these concerns.

Each concern was discussed, and changes were made to the draft Comprehensive Plan update. All the changes will be highlighted to aid discussion at the special town board meeting. Nuzzo thanked Miller for attending and working with the Planning Board.

Davis previously sent an email to the Town Board requesting that they send by email any additional concerns to be addressed at the Special Town Board meeting. Miller stated he called Ken and Carol Mott and they stated they had not read it.

Short discussion about newsletter. Nuzzo needs all articles by October 10. On October 1 or before, Nuzzo will send out letter to candidates for contested seats (Town Board and Supervisor) requesting statements to include in the newsletter. Stell suggested including an article on free energy efficient services. He will write this.

Caskey moved and Nuzzo seconded to adjourn. Passed unanimously. Meeting adjourned at 8:42 p.m.