

Minutes  
Richford Town Board Meeting July 8, 2014

The July 8, 2014 Town of Richford Board Meeting was called to order at 7:38 p.m. by Supervisor Wilcox. Board members present were Councilwoman Cindy Herrick, Councilwoman Roberta Holcomb, and Councilman Ken Miller. Absent was Councilman Ricky Brown. Highway Superintendent Mike Holt and five townspeople were also in attendance.

The minutes of the June 10, 2014 Town Board meeting were presented for review. It was asked that the second page, tenth paragraph, last sentence have 'public hearing' added to the end. It was asked that the last page, fifth paragraph be changed to remove the words gift certificate. Councilwoman Holcomb, seconded by Councilwoman Herrick, made the motion to accept the June 10, 2014 board minutes as amended. All approved. The June 20, 2014 minutes were accepted as amended.

It was decided that Supervisor Wilcox will visit Judy Thurston, and deliver the plaque and monetary gifts in recognition of her 26 years as town clerk.

The Supervisor and Town Clerk reports for June 2014 were presented. Supervisor Wilcox was notified at a COG meeting that the town may be receiving around \$24,000 in July from the health insurance pool. When the health insurance program ended there were remaining funds which are being redistributed. We may also receive an equal amount in December.

Highway Superintendent report for June 2014 given by Superintendent Holt who turned in nearly \$1900 from the sale of pipe and other metals.

Superintendent Holt asks that the board hold an emergency meeting the week of July 14 to approve the voucher and payment to Suit-Kote for oil. Supervisor Wilcox will also have vouchers for Excellus and NYSEG. Once Superintendent Holt has the check for Suit-Kote he can add that to the CHIPS vouchers being submitted for reimbursement. Superintendent Holt notified the board that he will also have another \$13,000 coming in from a disaster fund due to the weather. Superintendent Holt would like to submit as many vouchers as possible for CHIPS monies so he will have additional money to do more road repairs in turn leading to more vouchers to be turned in for CHIPS reimbursement in December.

The highway department is getting stone and oil, working on weak pipes, had to do tree and limb removal due recent storms.

Superintendent Holt advises the board that the garbage truck once again had the brakes go. At the behest of Supervisor Wilcox, Superintendent Holt has contacted army corps/army surplus and they are on the lookout for a garbage compactor for us.

Councilwoman Holcomb asks of Superintendent Holt if he has a five-year plan worked up for the highway department. Superintendent Holt is working on one. Councilwoman Holcomb offers to do a rough draft and assist Superintendent Holt with the five-year plan project.

No Dog Control Officer Report for June 2014.

Code Enforcement Officer Report for June 2014 reflects one building permit issued, one building permit renewed, one building permit inquiry, three certificates of occupancy issued, 2 violation notices, construction costs \$20,000 and fees collected \$200, and a total of 11 inspections.

Town of Richford Justice Court report for June 2014 has an enclosed check \$4785.00.

Charlie Davis gave a Planning Board report for June 2014. Comprehensive plan survey received about 107 responses which equates to about a 15% return. The Planning Board will form a subcommittee to help compile the responses which will be incorporated in the updated comprehensive plan. The Planning Board would like to do one more newsletter for 2014 and will need additional funds to do so. New member Chuck Merrill seems an asset and Charlie is still trying to get a response from Kim about her resignation.

Councilwoman Herrick, seconded by Councilwoman Holcomb, made a motion to pay the vouchers on Abstract #7 and that the vouchers on the Abstract are the same ones signed by the Board. The General Abstract including vouchers A128 through A153 amounting to \$19,511.72 and Highway Abstract including vouchers DA109 through DA120 amounting to \$91,466.10. All approved, motion passed, and vouchers on Abstract #7 will be paid. Supervisor Wilcox will call an emergency meeting of the board when Superintendent Holt notifies him that he has the Suit-Kote invoice needing board vote for payment.

## **OLD BUSINESS**

Councilwoman Holcomb will share the Code of Conduct and Garbage Truck Procedure with the board via email.

Supervisor Wilcox informs those present that the third and final public hearing was held on July 1 regarding the Joyce Hyde property. The contractors report showed that the analysis of the siding was positive for asbestos. On the advice of the town attorney a motion was made by Councilman Miller, seconded by Councilwoman Herrick, to adopt the evaluation report of the Joyce Hyde property submitted by Daryl Cross of Cross Excavation & Auger. Three members approved, one abstention, motion passed.

BE IT RESOLVED that Richford Town Board authorizes the attorney for the Town of Richford, NY, True, Walsh & Sokoni, LLP to commence a civil action in New York State Supreme Court, on behalf of the Town of Richford, against Joyce Hyde. Roll call vote, all members present vote aye. Resolution passed by board vote.

Councilman Miller, seconded by Councilwoman Herrick, made a motion to go into executive session to discuss the assessment case. Three board members approved, Roberta Holcomb abstained due to conflict of interest. Supervisor Wilcox, Councilwoman Herrick and Councilman Miller went in to executive session at 8:46 p.m.

Regular town board meeting resumed at 9:10 p.m.

## **NEW BUSINESS**

The following resolution was introduced by Councilwoman Herrick, seconded by Councilman Miller, WHEREAS the Town of Richford can use all additional funds that are accessible, BE IT RESOLVED that the Town of Richford Supervisor is authorized to sign the claim form from the Office of Unclaimed Funds within the Office of the State Comptroller. A roll call vote of all attending members showed said members of the Town Board voting aye. The resolution was unanimously adopted.

The following resolution was introduced by Councilwoman Herrick, seconded by Councilwoman Holcomb, WHEREAS there is a need for a town clerk between now and January 1, 2015, BE IT RESOLVED that Tina Thurston be appointed Richford Town Clerk effectively immediately until December 31, 2014 and as such be authorized as signatory on the NBT Town Clerk and Tax Collector bank accounts. A roll call vote of all attending members showed said members of the Town Board voting aye. The resolution was unanimously adopted.

Discussion regarding Superintendent's Holt use of his personal truck and trailer to haul piping etc. and the unnecessary wear and tear on the town's bulldozer because the town does not have a trailer big enough to haul it to job sites. Supervisor Wilcox will talk with Superintendent Holt on these types of needs in the highway department.

Councilwoman Herrick, seconded by Councilwoman Holcomb, made a motion to adjourn the meeting at 9:24 pm. All approved.

Tina Thurston, Town Clerk