

# Draft

## Minutes Town of Richford Board Meeting December 8, 2015

The regular Town of Richford Board Meeting was called to order at 7:07 p.m. by Supervisor Wilcox. Councilman Miller, Councilwoman Holcomb, Councilwoman Herrick, Supervisor Wilcox, Highway Superintendent Hunt and 17 townspeople were present. Councilman Brown was absent.

We began the meeting with the pledge of allegiance led by Councilman Miller.

### **Post Office:**

Supervisor Wilcox informed the Board that Mr. Mulvey would not be attending the meeting due to medical reasons and a replacement could not be found.

Supervisor Wilcox did inform the Board that Mr. Mulvey informed him that there are three options the Post Office is looking at in order to bring a Post Office to Richford (note minimal window service):

1. Modular trailer
2. Construct New Post Office
3. Location all ready established

Supervisor Wilcox was unsure if Mr. Mulvey would reschedule.

The minutes of the November 10, 2015 Regular Town Board Meeting and the November 18, 2015 Special Town Board Meeting were presented.

The following corrections were asked to be made by the board:

- November 10, 2015 Board Meeting
  - Page 1 change residence to residents
  - Page 2 add \$7,000 from to the fourth paragraph
  - Page 3 Correct spelling of Mulvey
  - Page 4 Correct spelling of Tornatore

Councilman Miller made the motion, seconded by, Councilwoman Herrick, to accept the November 10<sup>th</sup> Regular Town Board Meeting, and November 18<sup>th</sup> Special Town Board Meeting minutes as amended. With 4 ayes, minutes are approved as amended

The Town Clerk's, Town Supervisor's, Highway Superintendents, Building Code Enforcement and Court reports for November 2015 were presented.

### **Highway Superintendents report:**

- Garbage Truck not yet finished
- Started using brush hog on Sears Rd and its working well
- Patching Blacktop, filling in pothole and servicing equipment
- Received a bid price on one ton truck and skid steer – If the town gets a grant the cost to the town will be only 50% of bid. Meeting on December 10, 2015 at noon regarding grant.

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- Talked to Tom Parker about the old potato warehouse and hi was going to talk to his wife and get back to Mike.

## **Justice Report:**

Check for \$2,685 was presented to the Board

## **Dog Control Report:**

October:

Presented tickets and called DEC on dog chasing deer

November:

Picked up dogs and held at his residence due to shelter being closed, dog held for killing fowl, and three tickets issued.

## **Code Enforcement Report:**

- 3 building permits, 2 renewal notices
- 2 certificates of occupancy, 3 violations, 25 inspections

## **Town Planning Board report was presented.**

- Focused on the Comprehensive Plan Public Hearing
- John Schwartz term on the Planning Board expires December 31, 2015. Charlie requested he be reappointed and John presented his letter of reappointment.
- Charlie Davis presented his resignation from the Planning Board effective December 31, 2015.
- Sidewalks – Doris Caskey is drafting a letter to present to residents who received new sidewalks on the care and maintenance for the winter per the State. Councilwoman Herrick asked how the research and draft of the law for maintaining the sidewalks is coming. Charlie indicated that the board will get to that in the New Year.

## **Abstract of Vouchers:**

Councilwoman Holcomb, seconded by Councilwoman Herrick, made a motion to pay the vouchers on Abstract #12 and that the vouchers on the Abstract are the same ones signed by the Board. With 4 ayes, vouchers will be paid.

## **OLD BUSINESS:**

### **Comprehensive Plan:**

Supervisor Wilcox explained that since the Public Hearing was held that the next step is for the Board to approve a Resolution.

Resolution:

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WHEREAS: The Town Board held a public hearing on the Comprehensive Plan therefore let it be

RESOLVED: Town of Richford Comprehensive Plan Updated 2015 be adopted. Resolution was made by Councilwoman Herrick and seconded by Councilwoman Holcomb. Roll Call Vote: Councilwoman Herrick – Aye  
Councilwoman Holcomb – Aye  
Councilman Miller – Aye  
Supervisor Wilcox – Aye

With 4 ayes votes the Resolution is approved. The filing with the State will be done by the Town Clerk.

Note: Councilwoman Holcomb would like it to be known that she wished for the Economic Development section to include gas leasing but the board did not support this suggestion.

## **Neighborhood Watch:**

Mike Hunt will install the signs closer to Hamlet

## **Budget 2016:**

Completed and filed.

## **New Business: Planning Board**

Councilwoman Holcomb, seconded by Supervisor Wilcox, made the motion to re-appoint John Schwartz to the Richford Town Planning Board for a seven year term beginning January 1, 2016 and ending December 31, 2022.

With 3 ayes, Councilwoman Herrick abstained the motion was passed.

Town accepts Charles Davis resignation from Town Planning Board with their thanks.

## **EMS Service:**

Northern Tioga Ambulance Service sent a letter detailing that they will be disbanded on January 1, 2016. They returned the Town's payment for the third quarter.

At this time there is automatic mutual aid to Maine and Union. Both Maine and Union have shown interest in obtaining the Certificate of Need for Richford. Per Cliff Alexander the Certificate of Need currently held by the Northern Tioga Ambulance service can be given by the Town to another agency, given to another agency by Northern Tioga, or given back to the Town of Richford.

Charlie Davis indicated that at a recent Newark Valley Town Meeting the Maine Ambulance intends on presenting a proposal to Richford and is also interested in working with Newark Valley and Berkshire.

## **Year End Meeting:**

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Councilman Miller, seconded by Councilwoman Holcomb, made the motion to hold a Special Town Board Meeting on Wednesday, December 30<sup>th</sup> at 6:30 to pay additional bills and balance accounts. With 4 ayes motion passed

## **PRIVILEGE OF THE FLOOR:**

**Design Connect Proposal** – John Schwartz thanked the Town Board for their support of the proposal for Cornell's Design Connect Program. Town of Richford's proposal was submitted and accepted. We are awaiting a response.

## **Post Office:**

Mary Schwartz asked if the community could write to Mr. Mulvey to show their support for new Post Office.

Councilwoman Holcomb indicated that he is aware that we want a new post office but the location is the issue.

Discussions regarding the old convenient store were held and a suggestion of the land across from the fire stations was suggested. Councilwoman Holcomb will talk to Fire Department.

## **Historian's Annual Report:**

Bill Sherwood presented his annual report.

Councilwoman Holcomb suggested to Mr. Sherwood the possibility of having the Graded School open at times during the summer for interested individuals to do research or get copies of photographs.

Mr. Sherwood informed the Board that Jerry Marsh is working on a book related to civil war soldier from Berkshire and Richford. Ray Hunt did a pictorial book of Richford.

Supervisor Wilcox asked if Mr. Sherwood had copies of the 1989 Community Development Block Grant and the 1992 Cornell Report. Mr. Sherwood does have the reports.

Councilwoman Holcomb asked if the town had historical maps. The Beers Atlas has maps and is available.

Councilman Miller, seconded by Councilwoman Holcomb, made a motion to adjourn. Motion approved.

The meeting was adjourned at 8:02 p.m.

Velvet Lyke  
Town Clerk