

**Minutes**  
**Town of Richford Board Special Meeting June 3, 2015**

The special Town of Richford Board Meeting was called to order at 6:36 p.m. by Supervisor Wilcox. Councilman Miller, Councilwoman Holcomb and Supervisor Wilcox were in attendance. Councilwoman Herrick and Councilman Brown were absent.

Councilman Miller made the motion, seconded by Councilwoman Holcomb, for the board to convene to executive session to discuss the Highway Employees contract. With three ayes the motion was passed and the board convened.

Councilman Miller, seconded by Councilwoman Holcomb, made the motion to adjourn from executive session at 8:45pm. With three ayes, the motion was passed and the meeting adjourned.

**Minutes**  
**Town of Richford Board Meeting June 9, 2015**

The regular Town of Richford Board Meeting was called to order at 7:28 p.m. by Supervisor Wilcox. Councilwoman Holcomb, Councilman Miller, Councilman Brown, Councilwoman Herrick, Supervisor Wilcox, Highway Superintendent Hunt and 9 townspeople were present.

We began the meeting with the pledge of allegiance led by Councilman Miller.

The minutes of the May 12, 2015 regular town board meeting and the May 27, 2015 special town board meeting were presented. The following correction was asked to be made by the board:

May 12, 2015 Minutes:

- Page 1 – last paragraph the word training should not be capitalized
- Page 3 – paragraph two the word superintendent was corrected
- Page 3– bullet 3 under Rawley park correct the name Bobby
- Page 3 and 4 – correct spelling of Joe Kral's name be corrected

May 27, 2015 Minutes:

- Page 1 – clarify that there are no official members of the Park Committee at this time the list were townspeople interested in assisting with the project.

Councilwoman Holcomb made the motion, seconded by, Councilwoman Herrick, to accept the May 12, 2015 regular town board meeting and the May 27, 2015 special board meeting minutes as amended. With 5 ayes minutes are approved as amended

The Town Clerk's, Town Supervisor's, Highway Superintendents Building and Court reports for May 2015 were presented.

The Code Enforcement and Dog Control reports were not presented.

**Highway Superintendents report:**

- Turned in scrap and money turned over to Supervisor
- Working on grading roads
- Working on the CHIPS projects

**Town Planning Board report was presented.**

- Draft of Comprehensive Plan provided to the board in printed form.
- Public Hearing scheduled for June 22, 2015 at 6:00 pm. Legal notices will be put into two papers. Planning Board asked if the Town Board could review the plan and attend the hearing with any comments.
- Charlie Davis mentioned that since the town doesn't have zoning that the Board of Appeals is not a valid board per the NYS Planning commission.
- Recycling – if the town started to collect fluorescent light bulbs and batteries they would be considered a hazardous waste handler. This is not what the town's intention was thus no further action will be taken. The fluorescent light bulbs can go into the garbage truck as well as non-lithium batteries.

**Abstract of Vouchers:**

Councilman Brown, seconded by Councilwoman Herrick, made a motion to pay the vouchers on Abstract #6 and that the vouchers on the Abstract are the same ones signed by the Board. With 4 ayes, one abstained vouchers will be paid.

**OLD BUSINESS:**

**Code of Ethics** was discussed and tabled until the July meeting.

**Highway Employees Contract:**

Special Town Board Meeting held on June 3, 2015, subsequently Supervisor Wilcox met with the Teamster Representative and Highway Employee David Perry to go over the board's questions and concerns. Supervisor Wilcox will contact the Teamster Representative, Teamster health insurance representative and the Highway Employees to set a meeting to discuss the contract.

**Rawley Park Committee** – Committee meeting will be held June 23, 2015 at 6:30 at the Town Hall.

**EMS** – Quarterly Report due in July, Berkshire EMS should be contacted to invite them to the town board meeting.

**Hyde Property:**

Hyde Property was discussed. The following items were mentioned:

- June 19, 2015 the attorney will appear before the judge to plead the town's case to demolish the house.

**Holcomb Court Case:** Supervisor Wilcox indicated that the town is still waiting for the other party to sign the agreement.

## **NEW BUSINESS:**

### **Highway Agreement 2015 Expenditures:**

The agreement was presented by Superintendent Mike Hunt.

### **Resolution:**

Be it resolved that the Highway Superintendent's agreement for the expenditures of highway moneys for capital expenditures for the town of Richford for 2015 was agreed to by the Town Board.

Roll call vote was taken and all members voted ayes. The Resolution is passed unanimously.

### **Advertising for Town Positions:**

The Town Clerk found that in 1990 a motion was made to advertise for town positions. Thus, the current openings for the Town Hall Custodian/Park Maintenance and Winter Garbage Attendant will be advertised. Before this can be done a job description for both jobs will be written.

**Budget:** Councilwoman Holcomb made the motion, seconded by Councilman Miller, to transfer \$285.00 from account A8160.40 to A5132.42 to cover account deficit. 5 ayes the motion was passed.

## **PRIVILEGE OF THE FLOOR:**

**Emilie Stuehlmiller** voiced her concerns for brush on Mill Street needs to be cut back by the sign and the Summer Rec Program. These items were discussed and Superintendent Hunt will take care of the brush.

**Youth Program Grant** – In 2014 the program received a grant for \$1000.00. As of 12/31/14, there was \$758.98 remaining for this year's expenses. Due to miscommunication the remaining funds were not included in the Youth Programs account.

Councilwoman Herrick made the motion, seconded by Councilman Brown, to transfer \$758.98 from the contingency account A1990.4 to the Youth Program account A7310.40. With 5 ayes the motion was passed.

**Rawley Park** – Grant was submitted.

**Roberta Holcomb Court Case with Town**– Ms. Holcomb addressed the board as a private citizen to make a statement regarding her court case against the Town of Richford and the Board of Assessment’s unprofessionalism. Ms. Holcomb stated that the agreement has not been signed due to the court fees and interest not being agreed to be paid. Also, she indicated that since the assessments have not been corrected she attended the Board of Assessment Review to argue her case once again. She was very disappointed that the Chairperson took a phone call during her time in front of the board.

To respond to Ms. Holcomb’s statements, Supervisor Wilcox explained the history of the case to the public and also indicated that the final agreement did not include the payment of court fees.

E-mail Policy Outline – Charlie Davis presented the outline to the board for their review.

Councilman Brown, seconded by Councilman Miller, made a motion to adjourn. Motion approved.

The meeting was adjourned at 9:23 p.m.

Velvet Lyke  
Town Clerk

Special Board Meeting  
July 9, 2015

Notes Taken By April Andersen, Secretary Richford Fire District  
Included here with Corrections by Velvet Lyke, Town Clerk

On July 9, 2015, Supervisor Wilcox called an emergency board meeting of the Richford Town Board at the Richford Ball Park at 6:30pm to discuss the inter-municipal agreement in regards to the Hyde Property.

In attendance were Supervisor Wilcox, Councilwoman Holcomb and Councilman Miller.

All present reviewed the contract, and agreed to sign the document to then be delivered to the Tioga County Legislature by April Andersen. Jeff Holcomb, Richford Fire District Chairperson, signed the document on behalf of the Board of Commissioners.

Councilman Miller proposed to adopt a resolution to sign the Three Way Agreement drawn up by the Town Board’s Lawyer. This was seconded by Councilwoman Holcomb. All in favor; 3 ayes, 0 nays

Let it be Resolved that Supervisor Wilcox will sign the Three Way Agreement on behalf of the Town Board of Richford.

No further discussion. All in favor; 3 ayes, 0 nays

Adjourned at 6:37 pm by Councilwoman Holcomb and seconded by Councilman Miller.