

**Minutes**  
**Town of Richford Board Meeting April 12, 2016**

The regular Town of Richford Board Meeting was called to order at 7:10 p.m. by Supervisor Davis. Councilman Miller, Councilman Thayer, Councilman Holcomb, Supervisor Davis, Councilman Herrick, Highway Superintendent Hunt, Attorney Canizio, and nine townspeople were present.

We began the meeting with the pledge of allegiance led by Councilman Miller.

**Announcements and Proclamations:**

NV United Methodist Church is holding a panel regarding the drug problems in our area on May 11.

Sunday, April 17 from 12-3 pm the glazing workshop for the Rawley Park Mosaic will be held at the Town Hall.

**Public Comment:**

Michelle and David Coish asked questions and aired their concerns over the old dump site harming their land. The Coish's have property below the dump site. They contest that contamination from the old dump has killed the trees and possibly harmed their water. A water test has not been completed at this time.

One issue was a ditch that was dug and has since been filled in. The DEC and Environment Conservation has been at the site and will continue to monitor it.

The Town will move the salt pile that is located at the dump to another location as soon as the ground is harder so that the trucks do not get stuck.

Attorney Canizio suggested that the Coish's conduct a survey, and provide it to the town board, so they know exactly where their boundaries are located. With a survey the parties will know if the town has encroached on the Coish's property. Attorney Canizio also stated that we need to find out what exactly is the problem is and how the trees died. In addition, Attorney Canizio asked the Coish's to have their lawyer contact him about this issue.

**REAP – Richard Harrington**

Mr. Harrington summarized current REAP activities:

- USA defining grant program
- Applications for Grant for County Transportation – there are a need for public transportation for the elderly/disabled/limited income residents in the county. REAP will conduct a study to see what available transportation programs there are they may be utilized to help sustain this program.
- Requests for land purchases for business expansion – in this situation REAP could act as the mortgage company
- Business from Nichols who manufactures electrical equipment is asking REAP for assistance

- Richford Grant for Grade-all and truck - Supervisor Davis indicated its going well and we are in need of a bonding agent. Christina Cerio and Brenda Smith, Communication Program Specialist with USDA, is a big help with the paperwork.

**Historical Society:**

Bill Sherwood indicated to the Board that the Cornell Design Grant is available again and that the Historical Society is writing the application this year. He would like the support of the town board.

**Resolution:**

Resolution 4-1-16 of 2016

be it RESOLVED:

WHEREAS: The Town Board of Richford, NY may, by resolution, gives the Historical Society their support to complete the application for the Cornell Design Connect Grant to improve public accessibility for the Graded Schoolhouse.

Motion Made by Board Member: Supervisor Davis

Seconded by Board Member: Councilman Herrick

Roll Call:

Ayes: Board Member(s): 5

Nays: Board Member(s): 0

Abstentions: Board Member(s): 0

Absent: Board Member(s): 0

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Supervisor Davis thanked the Historical Society for all their efforts.

Bill Sherwood – Concerned about the cars parked on Robinson Hollow. The DEC had mentioned making a parking area.

**Reports:**

Supervisor's Report and General Fund Appropriations are presented with two months of information so a comparison can be made.

Supervisor Davis, seconded by Councilman Holcomb, made the motion to transfer the following funds:

Transfer From: A8160.2 (\$2,000), A8989.0 (\$4,500), A1990.4 (\$2,815.23)

Transfer to: A5132.4 (\$9,315.23)

**Highway Superintendents report:**

- Working on Brush Hogging Sears Rd
- Transporting Gravel
  
- Getting Equipment Ready for Summer
- CHIPS funding is increasing each of the next 5 years
- Mike purchased a pick up for \$3,000 perfect for running errands, etc

**Justice Report:**

Check for \$2,819 was presented to the Board

**Dog Control Report:**

- Dog barking – no additional complaints
- Report of stray dog when control officer came dog could not be located

**Code Enforcement Report:**

- 1 building permit issued, 1 certificate of occupancy, 2 certificates of compliance
- 4 inspections

**Town Planning Board report was presented.**

John Schwartz presented the following report:

- The town of Richford Newsletter will be coming out in a little over a week. It will contain town information and surveys from the fire department and the historical society. See the newsletter for details.
  
- Steven Winkley, Hydrogeologist & Source Water Protection Specialist, New York Rural Water Association, will be in contact with the Planning Board in a couple of months regarding a survey of water sources in the town, including aquifers. He has done this survey in a number of places including the Town of Caroline and did a presentation on his results in Brooktondale a couple of years ago. The information developed by a study would be essential in protecting the town's water resources, particularly important since we are dependent on private wells and septic systems.
  
- A true story. Recently a land owner in the town proposed to divide off three parcels, making 4 new parcels, the three divided off and the new remaining parcel. A division into 3 or more parcels requires a conversation with the planning board regarding the town's subdivision law. Eventually the Planning Board met with a lawyer representing the land owner. The conversation developed a proposal the owner's attorney will convey to back them and the results of that owner-attorney conversation back to the Planning Board. Lots of legal fees. A shorter and less expensive way would have been for the land owner to contact and personally meet with the planning board with a sketch of the proposed

division of land and talked with us about what was planned. The same result but a lot less expensive.

**Friends of Rawley Park – FORP:**

- Next Meeting Wed, April 13 at Town Hall
  - Resident of Richford gave a donation to cover all expenses for the Mosaic that was not covered by grants. The Town is very gratefully for this gift.
  - Mildred Faulkner Truman Grant received to pay for security at the park
  - Lowes Grant Application – Joe Kral has been in conversations with Lowes to get a grant for paint for the roof, bathroom upgrades and other costs to repair the park. The Lowes in Ithaca is supporting our project and if we receive the grant they will give us additional discounts on materials purchased at their store.
  - Paint – we did obtain paint at a discount
  - Letter to Assemblyman and Senator thanking them for the support of the park. Town Board members signed and it was mailed.
  - Tree Planting – Joe Kral met with a Girl Scout Troop. They are earning a badge related to trees. They plan on purchasing 7 tree and planting it at the park.
  - Youth Soccer – there are plans to have 3 or 4 events with 7 or 8 fields this summer.
  - Park Ordinance and Master Plan – FOP are working on these
- Neighborhood Watch  
They are looking to get the equipment for speed display sign to deter speeding.

**Review of Minutes:**

The minutes of the March 8, 2016 Town Board Meetings were presented.

The following corrections were asked to be made by the board:

- Page 1 Correct Corey Coombs name spelled

Councilman Thayer, seconded by Councilman Herrick, made the motion to accept the March 8, 2016 Town Board Meetings minutes as amended. With 5 ayes, minutes are approved as amended.

**Abstract of Vouchers:**

Councilman Thayer, seconded by Councilman Herrick, made a motion to pay the vouchers on Abstract #4 and that the vouchers on the Abstract are the same ones signed by the Board. With 5 ayes, vouchers will be paid.

**OLD BUSINESS:**

**EMS Service:**

Richford Fire Department is interested in only First Responder responsibility at this time. Thus, the town is still in search of ambulance coverage.

**Code Enforcement:**

Supervisor Davis and Attorney Canizio will get together with Slaterville to discuss the Shared Service Agreement.

**Town Hall Security:**

The new key pad is on Velvet's door. The other one will be put on Mike Hunt's door at the Highway Barns. Supervisor Davis in search of a key pad lock with the ability to stay unlocked to put on door entering the Town Hall.

**Haefele TV:**

Waiting for call back on internet/phone service

**County Planning Board:**

We need a member for this board. If anyone is interested please contact the Town Board.

**Parker's Property:**

Parker Property contract presented to Town Board. Attorney Canizio recommends the Board sign it.

Town Board does not want to burden tax payers. The amount being paid due each month is already covered by the existing budget.

**Resolution:**

Resolution 4-2-16 of 2016

Be It Resolved:

WHEREAS: The Town Board of Richford, NY may, by resolution, gives Supervisor Davis the approval to sign the Parker Property contract and provide a \$1,000 deposit to Attorney Coughlin and Gerhart.

Motion Made by Board Member: Supervisor Davis

Seconded by Board Member: Councilman Holcomb

Roll Call:

Ayes: Board Member(s): 5

Nays: Board Member(s): 0

Abstentions: Board Member(s): 0

Absent: Board Member(s): 0

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**New Business:**

**BAR Member:**

Resolution 4-3-16 of 2016

Be It Resolved:

WHEREAS: The Town Board of Richford, NY may, by resolution, give appoints Donald Lyke to a 5 year term on the Board of Assessment Review.

Motion Made by Board Member: Supervisor Davis

Seconded by Board Member: Councilman Holcomb

Roll Call:

Ayes: Board Member(s): 5

Nays: Board Member(s): 0

Abstentions: Board Member(s): 0

Absent: Board Member(s): 0

Date: April 12, 2016

**Sports Use Agreement:**

Resolution 4-4-16 of 2016

Be It Resolved:

WHEREAS: The Town Board of Richford, NY may, by resolution, give Supervisor Davis the approval to sign the Sports Use Agreement.

Motion Made by Board Member: Supervisor Davis

Seconded by Board Member: Councilman Holcomb

Roll Call:

Ayes: Board Member(s): 5

Nays: Board Member(s): 0

Abstentions: Board Member(s): 0

Absent: Board Member(s): 0

Date: April 12, 2016

**Credit Card:**

Resolution 4-5-16 of 2016

WHEREAS: The Town Board of Richford, NY may, by resolution, the Town Board authorizes Supervisor Davis to obtain a credit card for Superintendent Hunt and Supervisor Davis with a credit limit of \$5,000 for each card, for use in purchasing day to day items and special purchases where it will save the town money.

Motion Made by Board Member: Councilman Herrick

Seconded by Board Member: Councilman Thayer

Roll Call:

Ayes: Board Member(s): 4

Nays: Board Member(s): 1

Abstentions: Board Member(s): 0

Absent: Board Member(s): 0

Date: April 12, 2016

**Garbage Truck:**

Councilman Thayer, seconded by Councilman Holcomb, made the motion to have Tioga County make a sign for use at the garbage truck for unauthorized dumping. With 5 ayes the motion passed.

**Town Records:**

Velvet will be using the Town Record Retention Policy to minimize the paperwork in the office.

We obtained records from Martin Wilcox and Supervisor Davis and Velvet will begin the process of catching up on the AUD requirements.

**Courtroom Thermostat:**

Needs to be replaced

**Odor Town Hall:**

Supervisor Davis believes the odor is from the vents being blocked and the sewer fumes backing up. He will take care of fixing this issue.

**USDA Grant:**

Supervisor Davis, seconded by Councilman Holcomb, made the motion to schedule a public hearing related to the grant/loan for highway department equipment to be held on May 10, 2016 at 6:30pm at the Town Hall.

With 4 ayes the motion is passed

**PRIVILEGE OF THE FLOOR:**

**Bill Stell:**

Corey Coombs has estimated the total cost of his project for Rawley Park to be about \$600.

Councilman Davis, seconded by Councilman Miller, made the motion to approval up to \$600 for supplies and equipment to be purchased at Greene's in Whitney Point with the understanding that all donations will be used first and the remaining to be paid by the Town.

With 4 ayes the motion passed

**Ed Evenson:**

Ed asked that the Town mitigate the salt issue at the old dump.

Councilman Miller, seconded by Councilman Holcomb made a motion to adjourn.  
Motion approved.

The meeting was adjourned at 9:17 p.m.

Velvet Lyke  
Town Clerk