

Minutes

Town of Richford Board Meeting August 8, 2017

The regular Town of Richford Board Meeting was called to order at 7:17 p.m. by Supervisor Davis. Supervisor Davis, Councilman Holcomb, Councilman Herrick, Councilman Miller, Superintendent Hunt, Attorney Canizio and six townspeople were present, Councilman Thayer was absent.

We began the meeting with the pledge of allegiance led by Ken Miller.

Dog Control Officer:

Ron Raab presented his resignation letter as the Dog Control Officer. Mr. Patrick Cartwright has presented his resume for the position of Dog Control Officer.

Councilman Miller, seconded by Councilman Holcomb, made the motion to accept Ron Raab's resignation of Dog Control Officer. With 4 ayes the motion was passed.

Councilman Miller, seconded by Councilman Holcomb, made the motion to appoint Patrick Cartwright as interim Dog Control Officer until December 31, 2017. With 4 ayes the motion was passed.

Stray Haven has an entire new staff as of last week and they were not aware of any dogs would be coming from Richford. Mr. Cartwright informed them of receipts of our dogs.

Councilman Miller asked if Mr. Cartwright could suggest an assistant. Mr. Cartwright will think about a person to suggest.

Announcements and Proclamations:

Supervisor Davis gave Councilman Miller and Councilman Herrick the Towns condolences for the loss of Mrs. Birdsall, who lived in Richford for 80 years.

Public Comment:

Carol Mott suggested that a Town Highway Superintendent and Town Board Members forum be held with all the candidates at the Town Hall on September 5th at 6:30 p.m. The primary is September 12th and a town newsletter will be mailed on September 1st to see the candidate's comments.

Elaine Jardine from Tioga County:

Graded School House – working with historical society to work on the structure of the building.

Affordable and Elderly Housing:

Councilman Holcomb asked Ms. Jardine to look at affordable housing for families and the elderly. They have been looking at possible locations and reviewing the need of this type of housing. Janice Gillette is the new contact at Tioga Opportunities for this project. Richford has 540 housing units and no large scale housings, owner vacancy and rental vacancy is zero (2010-2016 timeframe). In Richford this project would be around ten units. At this time this project is on hold for the Tioga County Supply Demand Economic Demand Analysis to do a study. This study will not be completed until 2018. If something came to Richford it most likely will be a funded County project and Tioga Opportunity would coordinate the project.

Victoria Nuzzo asked if the Town Board has reviewed this project and decided that this idea should continue. Supervisor Davis indicated that the Board has not made a determination this is just in the research mode.

Biking Path Resolution:

Resolution 8-1-2017

SEQR NEGATIVE DECLARATION FOR RAWLEY PARK WALKING PATH PROJECT

WHEREAS: The Richford Town Board has secured a grant from NYS Senator Fred Akshar to fund development of a walking path around Rawley Park; and

WHEREAS: A SEQRA evaluation is required as part of the funding package; and

WHEREAS: A SEQR Short Environmental Assessment Form for this Unlisted Action has been completed by the Town Board and evaluated by the Town Planning Board revealing no significant adverse environmental impacts; therefore be it

Let It Be RESOLVED: That the Richford Town Board hereby makes a Negative Declaration for the Rawley Park Walking Path project according to NY SEQRA law.

Councilman Herrick, seconded by Councilman Holcomb, made the motion to accept Resolution 8-1-17.

Motion Made by Board Member Councilman Miller

Seconded by Board Member Councilman Herrick

Roll Call:

Ayes: Board Member(s) 4 ayes

Nays: Board Member(s) 0

Absent: Board Member(s) Councilman Thayer Date: August 8, 2017

Review of Minutes:

The minutes of the July 11, 2017 Town Board Meetings were presented.

Councilman Herrick, seconded by Councilman Holcomb, made the motion to accept the July 11, 2017 Town Board Meetings minutes as presented. With 3 ayes, one abstained minutes are approved as presented.

Abstract of Vouchers:

Councilman Holcomb, seconded by Councilman Miller, made a motion to pay the vouchers on Abstract #8. With 4 ayes, vouchers will be paid.

Supervisor Report:

Supervisor provided the Board with the 2017 Appropriations thus far. The report is an overview of the transaction for the month.

Councilman Miller, seconded by Councilman Holcomb, made the motion to move \$800 from A1410.2 to A1410.4. With 4 ayes the motion was passed.

Town Clerk Report:

Presented a check for 1,757.50 was presented to Supervisor Davis.

Highway Superintendents Report:

- Rebuilding Andersen Hill Rd – Hauling Gravel
- Filed Paperwork for CHIPS money \$159,700.30
- Working on Equipment

Justice Report:

- Check for \$2,288 was presented to the Board

Dog Control Report:

- None

Rawley Park:

- Working on Bike Walk Path
- Clean-up of the Park after the flood
- All new equipment is installed
- The picnic table that was washed away was found without damage
- A local girl painted a picture on the back of the dugout

Neighborhood Watch:

- Meeting a few weeks ago and the Sheriff's Department came and spoke to the community
- If you see something suspicious take down the information
- No meeting in August

Town Planning Board:

- The August 3, 2017 meeting with Steven Winkley has been postponed at his request. Date to be announced.
- Weatherization assistance is offered through TOI. Brochures and application forms are being sent to the Richford Town Office, Bowery Lane
- A special election issue Newsletter is due out about Sept. 5, 2017. It will contain candidate statements ahead of the Sept. 12 primaries. Supervisor Davis has set up a "Richford Connected" list for communications from the Planning Board and Town Board to residents who sign up to receive them. Details to follow.
- There will be a Richford Town Binder, with town government information similar to the one the Town of Caroline has. It will be available at Mirabito's and the Country Folks Diner.
- The Planning Board approved a Part 2 Short Environmental Assessment form as prepared by Councilman Herrick.
- The town has received a FOIL request from Lloyd Garner for deer management in the town.
- Planning Board member Stell has asked Code Enforcement Officer, Kevin McMahon, about requirements for repair or removal of burned and abandoned buildings.

Code Enforcement Report:

Kevin J. McMahon
NYS Code Certified

Phone 607-539-6700
Cell 607-745-0004

MONTHLY ACTIVITY REPORT

Jul-17

	<u>Current Month</u>	<u>Year to Date</u>
Building Permits Issues	4	19
Building Permit Renewals		3
Building Permit Renewals Notices		3
Building Permit Inquiries	4	24
Closed out Permits		
Certificates of Occupancy Issued	2	3
Certificates of Compliance Issued		4
Temporary C of O Issued		1
Violations/Complaints/Postings	3	14
Stop Work Orders Issued		2
Plan reviews	6	47
Total Permits, Notices, etc above	19	120
Fees Collected	\$ 300.00	\$ 2,585.00
Construction Cost	\$ 24,000.00	\$ 642,700.00
Inspections:		
Site visits/ inspection / soil	28	158
Foundations/Footers/Post Holes	8	28
Framing / Structural inspections	11	52
Plumbing inspection	2	9
Insulation inspection		5
Final, Pre-final Inspection	3	11
Chimney / solid fuel burning devices		
Swimming Pool inspections		
Fire and Safety inspections		2
ANNUAL INSPECTIONS		
TOTAL INSPECTIONS	52	265
Training Class Credits (CEU's)		18
Submitted by : Kevin McMahon		

Old Business:

EMS:

Attorney Canizio wrote them a letter and they will be attending next month's meeting September 13th at 7:00 pm.

Councilman Holcomb, seconded by Councilman Miller, made the motion to change the September meeting to Wednesday, September 13th @6:30pm due to the Primary. With 4 ayes the motion passed.

County Planning Board Representative:

If you are interested in volunteering for the County Planning Board please contact Supervisory Davis.

Parker Building:

Supervisor Davis did some research for the flood plain and was given the runaround.

Traffic Study:

Supervisor Davis read the letter from the DOT regarding the traffic study. There is a three month backlog on the study. Supervisor Davis asked Superintendent Hunt to remove the Road Closed signs from Aurora Street. The signs need to be removed so that the traffic study will show the real traffic issues.

Walking Path:

Councilman Herrick and Supervisor Davis have done significant work on this preliminary paperwork. Resolution 8-2-17

Be it resolved that the Town Board of Richford, NY will maintain the walking path at Rawley Park if the funding for the construction is received.

Town of Richford Board Meeting August 8, 2017

Councilman Herrick, seconded by Councilman Holcomb, made the motion to accept Resolution 8-1-17.

Motion Made by Board Member Councilman Herrick

Seconded by Board Member Councilman Holcomb

Roll Call:

Ayes: Board Member(s) 4 ayes

Nays: Board Member(s) 0

Absent: Board Member(s) Councilman Thayer Date: August 8, 2017

Richford Connected:

This is an email group where local happenings will be sent to the community members via email. You will need to sign up for this service with your email and the method to sign up will be in the next newsletter.

RPA Form (Storm Stella):

Supervisor Davis and Superintendent Hunt will attend a meeting in Tioga County for storm recovery of funds expended by the Town.

New Business:

Rich Building Permit:

Charlene and Clifford Rich want to build a new house and remove the old house after the new one is built.

The Planning Board and the Code Enforcement Officer indicated that the new house could be built and when the Certification of Occupancy was approved the owners would have 365 days to remove the old building. The Planning Board and Town Board approved this method.

Foil Request – Deer Management:

The Town was asked to provide any information on deer management in our town. We have found no information on deer management.

Intuit Rate Hike:

Intuit is raising the basic payroll to \$33.50/month which is an increase from \$31.00. Supervisor Davis would like to use a spreadsheet for the calculations of the payroll.

NYMIR Seminar:

Sexual Harassment and Violence in the Workplace prevention seminar will be held at the NV Court on September 6th.

Graded School House:

The Graded School House is still the property of the Fire Department. Supervisor Davis will set up a meeting with the Fire Department and the Historical Society to determine who will hold the deed.

Rawley Park Attendant:

Robert Keener is now a Town Employee and if he remained the attendant then the Town will have to pay him his Town wages at time and a half. The Town Board would like to thank Robert for his past work and find a new attendant.

Councilman Herrick, seconded by Councilman Miller, made the motion to appoint Bill Stell as temporary park attendant until December 31, 2017. 4 ayes the motion was passed.

Mr. Stell will provide a timesheet and description of jobs he completed.

We will post the position and review resumes prior to January 1, 2018 to hire a permanent replacement.

Budget Preparation:

Supervisor Davis will provide the budget from last year by August 15th to all department heads and then the department heads will provide it back to Supervisor Davis by September 1, 2017.

Public Comment:

Roberta Holcomb indicated that the math on her final assessment court case was incorrect. She would like the Town Board to ask for the calculation should be reviewed.

Councilman Herrick, seconded by Councilman Holcomb, made a motion to adjourn the meeting at 9:17pm. With 4 ayes the motion passed.

Velvet Lyke
Town Clerk