

Minutes

Town of Richford Special Board Meeting – Sidewalk Ordinance December 12, 2017

The special Town of Richford Board Meeting was called to order at 6:35 p.m. by Supervisor Davis. Supervisor Davis, Councilman Herrick, Councilman Holcomb, Councilman Miller, and three townspeople were present. Superintendent Hunt and Councilman Thayer were absent.

The Special Board Meeting was held to allow the public to ask questions and hear their opinions on the Sidewalk Ordinance. The meeting was held in accordance with the public notice filed in the Tioga County Courier.

Ed Evenson asked what the purpose was for the law. Supervisor Davis indicated that the law was drawn up to have safety to the public. The sidewalks were not a choice by the town or the residence. It is mandated by the state to take care of the sidewalks and it's the duty of the town. The Town of Richford is not in a financial position to take care of the sidewalks and since the state gives the town the option to put the responsibility on the residents the Town Board decided to draft the law.

Section III identifies the vehicles that are allowed on the sidewalks to plow the sidewalks. Mr. Evenson asked about other equipment and suggested putting a weight limit on the snow removal equipment. The Board will consider the adjustment to six-foot vehicle.

Town will make a suggestion that the residents use a de-ice safe for sidewalks. Exemptions were discussed.

The public hearing was closed at 7:31pm

Velvet Lyke
Town Clerk

Town of Richford Board Meeting December 12, 2017 Regular Town Board Meeting

The regular Town of Richford Board Meeting was called to order at 7:31 p.m. by Supervisor Davis. Supervisor Davis, Councilman Holcomb, Councilman Herrick, Councilman Miller, Attorney Canizio, Superintendent Hunt and nine townspeople were present. Councilman Thayer was absent.

We began the meeting with the pledge of allegiance led by Ken Miller.

Announcements and Proclamations:

None

Executive Session:

Supervisor Davis called an executive session to be held. The Town Board went into executive session at 7:34 pm.

The meeting was called back into order at 7:52pm. The is executive session was held regarding a personnel issue and they spoke about the security for the court.

Review of Minutes:

The following spelling mistakes were corrected:

Spelling of Aurora Street, Supervisor Davis and Mayor of NV.

Councilman Herrick, seconded by Councilman Miller, made the motion to approve the November 12, 2017 minutes. With 4 ayes the motion was passed.

Abstract of Vouchers:

Councilman Miller, seconded by Councilman Holcomb, made a motion to pay the vouchers on Abstract #12. With 4 ayes, vouchers will be paid.

Supervisor Report:

Supervisor will email these to the Board members since the internet is not working for him. The report is an overview of the transaction for the month.

Supervisor Davis would like to propose that he and Councilman Herrick will review the accounts needing adjustment prior to the year end meeting, which will be held on December 28, 2017 at 6:00 pm. Councilman Miller, seconded by Councilman Herrick, made the motion to hold the year end meeting on December 28, 2017 at 6:00 pm. With 5 ayes the motion was passed.

The Board Thanked Councilman Holcomb for her service to the town,

Town Clerk Report:

Presented a check for \$2,439.40 was presented to Supervisor Davis.

Highway Superintendents Report:

- Continued to work on ditches and road
- Working on equipment
- Started plow Season

Mike would like to sell the pick-up truck and obtain a new one. Superintendent Hunt will bring the estimates for a new truck next month.

Councilman Holcomb asked for the town to consider the those residents to work second and third shift when it's the snowy season.

Justice Report:

- Check for \$6,449.00 was presented to the Board

Dog Control Report:

Patrick Cartwright sent an email indicating there was no activity this month.

Rawley Park:

Only thing needs to be done is chaining up the tables.

Neighborhood Watch:

- None

Town Planning Board:

No meeting held because there was no quorum.
Planning Board is in need of another member.

Code Enforcement Report:

Town of Richford Board Meeting December 12, 2017

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|--------------------------------------|-----------|----|--------------|
| Building Permits Issues | | | 30 |
| Building Permit Renewals | 1 | | 9 |
| Building Permit Renewals Notices | | | 8 |
| Building Permit Inquiries | 2 | | 38 |
| Closed out Permits | | | |
| Certificates of Occupancy Issued | | | 8 |
| Certificates of Compliance Issued | 1 | | 12 |
| Temporary C of O Issued | | | 1 |
| Violations/Complaints/Postings | | | 20 |
| Stop Work Orders Issued | 1 | | 4 |
| Plan reviews | 2 | | 68 |
| Total Permits, Notices, etc above | 7 | | 198 |
| Fees Collected | \$ 50.00 | \$ | 4,690.00 |
| Construction Cost | | \$ | 1,114,752.00 |
| Inspections: | | | |
| Site visits/ inspection / soil | 16 | | 250 |
| Foundations/Footers/Post Holes | 6 | | 55 |
| Framing / Structural inspections | 20 | | 119 |
| Plumbing/ Mechanical inspection | 4 | | 16 |
| Insulation inspection | 2 | | 10 |
| Final, Pre-final Inspection | | | 20 |
| Chimney / solid fuel burning devices | | | |
| Swimming Pool inspections | | | |
| Fire/Safety/Annual inspections | | | 2 |
| TOTAL INSPECTIONS | 48 | | 472 |
| Training Class Credits (CEU's) | | | 31 |
| Submitted by : Kevin McMahon | | | |

Old Business:

County or Town Planning Board Representative:

If you are interested in volunteering for the County or Town Planning Board please contact Supervisory Davis.

Mortgage Tax Distribution tax from the County:

We received a refund check in the amount of \$6,896.17.

NY State Walking Path:

Councilman Herrick and Supervisor Davis finishing up the estimates for the areas of work.

New Grants:

Councilman Herrick has submitted a grant from the Hooker Foundation and Council of the Arts of the Finger lakes for banners made by local students.

Sidewalk Ordinance:

- Councilman Miller stated that he feels that the ordinance is limited to the residents in town and he feels this is unfair. If the town has to be responsible for cleaning almost half of the sidewalks because of vacant properties then the town should take care of all of the sidewalks or just ask the residents to help out. Code Enforcement officer has indicated to Councilman Miller that he hasn't seen the revised ordinance and that he does not want to have the additional workload.
- Supervisor Davis indicated that the Town Board has two options, one to do the law and the other to have the Town responsible for the maintenance.
- Attorney Canizio would recommend a study on how much it would cost the Town to maintain the sidewalks and how this would impact the tax base of the Town.
- This will be discussed further next month.
- Supervisor Davis will draft a letter to the residents regarding the state law requirements to maintain sidewalks

Energy User and Suppliers:

Supervisor Davis will talk to Newark Valley Mayor and see how their work with Mega Energy is going.

2018 Budget:

Supervisor Davis provided the Town Board a copy of the 2018 State information showing that the 2018 was within the tax cap.

EMS:

Supervisor Davis will ask for the detail requested in the contract.

New Business:

Code Enforcement Contract:

Approved an 8.9% increase in Kevin's pay above what we budgeted. In addition, the Code Enforcement has additional job responsibilities in pressure testing the homes.

Call-in Pay:

NY State Department of Labor is taking comment on a potential law where an employee is called in without proper advance notice will be paid 4 hours and 2 additional hours. For the Town Employees they are covered by the Collective Bargaining Agreement and would not be under the State Law.

State Paid Family Leave:

NYS is also taking comment on a potential state paid family leave but this one would be fully funded by the employee.

Girl Scout Report:

Girl Scouts finished their Silver Project. Lacey Cunningham, Alicia Westfall, and Darrah Wright received their Silver Award for working on the New Hope project. Holt built two book sharing venues one at the Ice Cream Store and one at the Restaurant.

Haefele TV Rate Increases:

Increase in \$3.18 per month as of January 1, 2018.

2017 Historian Report:

Bill Sherwood provided his annual report.

NYS Retirement Payment:

If we pay the state retirement before December 15, 2017 we would save \$213.

Councilman Miller, seconded by Councilman Holcomb, made the motion to pay the NYS Retirement Payment of \$24,045 out of the Parker Building Reserve Account. With 4 ayes the motion was passed.

Substitute Garbage Attendant:

We have two people interested in the Substitute Garbage Attendant. Roger Howland and John Harbst have each shown interest. The Town will discuss this at the Final Meeting on December 28, 2017.

Rawley park Account:

We received \$10,000 from the defunct Northern Tioga EMS specific for Rawley Park. Thus, Supervisor Davis has established a separate account.

Lowes gave us \$5,000 for Rawley Park for a grant for materials for improvements for Rawley Park. Councilman Miller, seconded by Councilman Herrick, made the motion to move the \$5,000 from the General fund to the Rawley Park fund. With 4 ayes the motion was passed.

Councilman Miller, seconded by Councilman Herrick, made the motion to open a Rawley Park Walk-Bike Path Account and to transfer \$100 from Park Contractual. With 4 aye the motion was passed.

Councilman Holcomb, seconded by Councilman Herrick, made a motion to adjourn the meeting at 9:22pm. With 4 ayes the motion passed.

Velvet Lyke
Town Clerk

Year End Meeting
December 28, 2017

The special year end Town of Richford Board Meeting was called to order at 6:02 p.m. by Supervisor Davis. Supervisor Davis, Councilman Holcomb, Councilman Herrick, Councilman Miller, Councilman Thayer, Secretary Becky Randall were present.

Abstract of Vouchers:

Councilman Miller, seconded by Councilman Herrick, made a motion to pay the vouchers on Abstract #13. With 5 ayes, vouchers will be paid.

The following transfers were suggested to make the budgeted line items for FY2017 balance. Councilman Miller, seconded by Councilman Holcomb, made the motion to make the adjustments as shown below: with 5 ayes the motion passed.

Transfers:

\$281.47 from A5182.41 to A1110.4

\$2,237.36 from A1990.4 to A1410.4

\$2,630.05 from, A8160.4 and \$414.78 from A8020.4 to A1660.4

\$96.53 from A7510.4 to A1910.4

\$102.50 from A5010.3 to A5010.11

\$85 from A5010.3 to A5010.4

\$29.73 from A7520.41 to A5132.43

\$276.43 from 7520.4 to A7110.41

\$344.80 from A1660.41 to A8010.4

\$504.41 from A9030.8 to A8989.0

\$1,025.46 from DA9030.8 from DA5112.2

\$2,193.42 from DA9060.8 to DA5130.4

\$9,145.46 from DA5110.4 and \$1,449.91 from DA9060.8 to DA5142.1

\$6,247 from DA5142.4 to DA9010.8

\$30,988 remaining in General and \$40,101.38 in Highway

Councilman Herrick, seconded by Councilman Miller, made a motion to adjourn the meeting at 6:42pm. With 5 ayes the motion passed.

Velvet Lyke
Town Clerk