

Minutes

Town of Richford Board Meeting October 10, 2017

Regular Town Board Meeting

The regular Town of Richford Board Meeting was called to order at 7:10 p.m. by Supervisor Davis. Supervisor Davis, Councilman Holcomb, Councilman Herrick, Councilman Thayer, Councilman Miller, Attorney Canizio, Superintendent Hunt and five townspeople were present.

We began the meeting with the pledge of allegiance led by Ken Miller.

Executive Session:

Robert Holcomb, seconded by Charles Thayer, made a motion to go into executive session to discuss a personnel matter. With 4 ayes the motion was passed. The town board and the attorney went into the session.

When in session the Supervisor holds the order of the meeting. If order cannot be controlled then a timeout will be called. If Town Board has an issue with any member of the community the board will go into executive session to resolve any issue.

Proclamations:

Trunk or Treat – October 28th from 4 to 7 at Rawley Park

Review of Minutes:

The amended minutes of the September 13, 2017 Town Board Meetings were presented.

Councilman Herrick, seconded by Councilman Thayer, made the motion to accept the August 8, 2017 Town Board Meetings minutes as presented. With 4 ayes minutes are approved as presented.

Abstract of Vouchers:

Councilman Herrick, seconded by Councilman Miller, made a motion to pay the vouchers on Abstract #10. With 4 ayes, vouchers will be paid.

Supervisor Report:

Supervisor provided the Board with the 2017 Appropriations thus far.

The report is an overview of the transaction for the month.

Significant CHIPs money has been received.

Councilman Miller, seconded by Councilman Holcomb, made the motion to move \$800 from A1410.2 to A1410.4. With 4 ayes the motion was passed.

Town Clerk Report:

Presented a check for \$2,376 was presented to Supervisor Davis.

Town Board Report:

Councilman Herrick working on grant applications. Hooker Foundation has a small grant cycle and she wants to apply to replace the wood chips down at the park, with landscape boulders and small excavator to use to move the items.

Arts Council of the Southern Finger lakes have a grant cycle. Idea is to ask for the grant to put banners around the town that can be designed by the High school art program.

Highway Superintendents Report:

- Rebuilt intersection of Tubbs Hill and Howe Rd
- Cut down road and rebuilt
- Put in drain tile
- Cleaned ditches and shoulders
- Popple Hill: cut shoulders, dug out ditches, and cut brush along roadway

Justice Report:

- Check for \$4461.00 was presented to the Board

Dog Control Report:

No report

Ag & market approved Patrick Courtright's facility.

Rawley Park:

Getting ready to close for the winter

Neighborhood Watch:

- None

Town Planning Board:

The next Town Newsletter is due to come out before the Nov. election. It will contain candidate statements, a report on the Post Office meeting, a report on the water protection meeting and more.

The rescheduled meeting with Steven Winkley, Hydrogeologist & Source Water Protection Specialist New York Rural Water Association, is tomorrow evening, Oct. 11, at 7 PM in the Richford Town Hall. He has an online questionnaire for residents to fill out about their wells.

There will be a meeting on Monday, Oct. 30 from 5:00 to 8:45 PM on Zoning Board of Appeals and other zoning matters in the Community Room, Chenango Town Hall. Registration deadline is Oct. 27. A flyer is available for anyone interested.

The Town of Spencer Planning Board asked the NY DOS Division of Local Government Counsel to clarify Site Plan review processes when there is no zoning. More when DOS answers.

On Wed. Nov. 1 there will be Planning Board Training meeting on "methodologies to create a Flood Resistant Community." Details to follow. The regular 1'st Wednesday Richford Planning Board has been moved to Wed. Nov. 8 at 7 PM in the Town Hall.

Code Enforcement Report:

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	Current Month	Year to Date
Building Permits Issues	4	24
Building Permit Renewals	2	6
Building Permit Renewals Notices		7
Building Permit Inquiries	4	34
Closed out Permits		
Certificates of Occupancy Issued	1	7
Certificates of Compliance Issued	2	9
Temporary C of O Issued		1
Violations/Complaints/Postings	1	18
Stop Work Orders Issued		2
Plan reviews	5	59
Total Permits, Notices, etc above	19	167
Fees Collected	\$ 780.00	\$ 3,515.00
Construction Cost	\$ 109,526.00	\$ 771,726.00
Inspections:		
Site visits/ inspection / soil	26	202
Foundations/Footers/Post Holes	10	46
Framing / Structural inspections	13	83
Plumbing/ Mechanical inspection		11
Insulation inspection	2	8
Final, Pre-final Inspection	1	16
Chimney / solid fuel burning devices		
Swimming Pool inspections		
Fire and Safety inspections		2
ANNUAL INSPECTIONS		
TOTAL INSPECTIONS	52	368
Training Class Credits (CEU's)	7	31
Submitted by : Kevin McMahon		

Old Business:

EMS Contract

Councilman Herrick sent them our corrections and the Town is waiting for answers on worker's comp for volunteers.

County or Town Planning Board Representative:

If you are interested in volunteering for the County or Town Planning Board please contact Supervisory Davis.

Parker Building:

Architect McElwain is conflicted to deciding to rehabbing to put the public in there would be more expensive than removing the end and doing a modular. This would raise it out of the flood plain.

Post Office:

Mirabito and a private land owner has shown interest in offering a location for the post office.

Traffic Study:

No new news.

NY State Walking Path:

Work continues and progress is being made.

New Business:

New Grants:

Supervisor Davis, seconded by Councilman Herrick, made a motion to have Councilman Herrick to apply for the Hooker Foundation grant for the fiber and equipment to replace the equipment at Rawley Park and the Council of the Arts grant to apply for banners for the Town.

Sidewalk Ordinance:

Councilman Herrick has drafted a sidewalk policy and sent to all Town Board Members. Kevin McMahon provided some information from a code enforcement perspective.

Board discussed the draft.

A Public hearing will be held once this law has been drafted and public comment will be welcomed.

Energy User and Suppliers:

NYSERTA has a grant that if you change half of the street lights its considered an energy savings. If you do four of the requirements you can be eligible for grants for towns for energy improvements. Payback on investing in new LED is six years.

Supervisor Davis will look at Mega Energy and how the other towns are working.

Budget Meeting:

A Special meeting of the Town Board we be held on October 17, 2017 to discuss and work on the 2018 budget and review the sidewalk ordinance. The meeting will be at 6:00pm and held at the Town Hall.

Public Comment:

Councilman Holcomb, seconded by Councilman Herrick, made a motion to adjourn the meeting at 8:53 pm. With 5 ayes the motion passed.

Velvet Lyke
Town Clerk

October 17, 2017 Town Board Working Meeting

Meeting started at 6:00 pm to review the budget

Supervisor Davis, Councilman Herrick, Councilman Thayer, Councilman Miller (arrived late), Superintendent Hunt and towns member Bill Stell were present.

The budget was reviewed and adjustments made.

Adjourned at 7:50 pm.

Velvet Lyke
Town Clerk