

## Minutes

### **Town of Richford Special Town Board Meeting March 13,2018 Special Board Meeting Proposed Sidewalk Law**

The special Town of Richford Board Meeting was called to order at 6:33 p.m. by Supervisor Davis. Supervisor Davis, Councilman Kotula, Councilman Miller, and Councilman Herrick were present and six townspersons were present.

Residents asks the following questions and the following comments were made:

- Is other damage to the sidewalks the responsibility of the homeowners? Superintendent Davis stated no this would be a state issue.
- There is an issue with snow being pushed into Mr. Thurston's driveway. This person is trying to be identified.
- It is the Towns responsibility to remove snow in front of the Town owned buildings.
- Look at the charges for removal and fines.
- Who is responsible for looking for offenders? The Code Enforcer is responsible for determining offenders.
- There is an issue with the DOT plowing more snow into the sidewalk areas. This issue could be brought up to them. This would be an example of a rebuttal if a ticket was assessed.
- Councilman Herrick discussed the issues that were decided to change. Vehicles with 5 feet or less in width can be on the sidewalks to plow only. We previously discussed exemptions for the elderly. Councilman Herrick asked if this was a good idea?
- Victoria Nuzzo expressed her concerns regarding putting the liability on the town for maintaining sidewalks. Nick Canizio told the townspeople that even without the ordinance the home owners are responsible for any injuries or accidents on the sidewalks in front of their home.
- Councilman Miller suggested that the Town looks into the purchasing of a plow for the town lawn mower to plow the sidewalks. This would probably require the Town to hire an additional town highway person part time to take this additional responsibility.
- Victoria Nuzzo expressed her opinion that the Town repeal the 1992 ordinance and not have a town sidewalk ordinance since the Attorney stated we can have an ordinance or not have one per the state.
- Suggestion was made to hire someone to plow for the town.
- Councilman Herrick is of the opinion to identify who is responsible for taking care of the sidewalks to help limit the amount of people walking in the road where they could get hurt much worse. Since we have the option to limit injury we should do so. But, she will support whatever is decided.
- Councilman Miller made the statement that he believes the Town should take care of the sidewalks.

Supervisor Davis closed the public hearing at 7:22 pm.

**Town of Richford Board Meeting March 13, 2018  
Regular Town Board Meeting**

The regular Town of Richford Board Meeting was called to order at 7:25 p.m. by Supervisor Davis. Supervisor Davis, Councilman Kotula, Councilman Miller, Councilman Herrick, Attorney Canizio, Superintendent Hunt and seven townspeople were present. Councilman Thayer was absent.

We began the meeting with the pledge of allegiance led by Councilman Miller.

**Announcements and Proclamations:**

April 9, 2018 @ 5:30pm Fred Akshar will be holding Face Time with Fred.

American Legion in Dryden is having a lasagna dinner March 23, 2018. \$10/person 5pm – 7pm

**Public Comment:**

**REAP Update:**

Approved some applications and some decided not to take all the money allotted to them.

Barb Cornell is the new President of REAP.

Currently updating Bi-Laws.

**Review of Minutes:**

Councilman Miller, seconded by Councilman Kotula, made the motion to approve the February 13, 2018 minutes as amended. With 3 ayes the motion was passed. Councilman Herrick abstained.

**Abstract of Vouchers:**

Councilman Herrick, seconded by Councilman Kotula, made a motion to pay the vouchers on Abstract #3 for General and Highway. With 4 ayes, vouchers will be paid.

**Supervisor Report:**

Supervisor Davis provided the report and disclosed where items were transferred.

**Town Clerk Report:**

A check for \$1,652.50 was presented to Supervisor Davis.

**Highway Superintendents Report:**

- As you can imagine with having almost a weekly Nor-Easter snow storms we have been unable to do little else except plow and re-plow snow
- We did find time to haul in much needed sand
- As always, we have been doing needed repairs on all of our equipment
- Looking forward to SRING!!

**Justice Report:**

- Check for \$3,529 was presented to the Board

**Dog Control Report:**

No Report Received

**Rawley Park:**

Working on the walking path.

Possible work party in May more will be announced in the Newsletter.

Town of Richford Board Meeting March 13, 2018

Auxiliary is working on an Easter Egg Hunt or Breakfast.

**Neighborhood Watch:**

- Next Meeting in May

**Town Planning Board:**

Continuing to re-write subdivision law. But did not have a meeting due to no quorum.

**Code Enforcement Report:**

	Current Month	Year to Date
Building Permits Issues	1	3
Building Permit Renewals		1
Building Permit Renewals Notices	1	1
Building Permit Inquiries	1	3
Closed out Permits		1
Certificates of Occupancy Issued		
Certificates of Compliance Issued	1	1
Temporary C of O Issued		
Violations/Complaints/Postings		
Stop Work Orders Issued		2
Plan reviews	2	4
Total Permits, Notices, etc above	6	16
Fees Collected	\$ 150.00	\$ 300.00
Construction Cost	\$ 5,500.00	\$ 6,500.00

<b>Inspections:</b>		
Site visits/ inspection / soil	11	28
Foundations/Footers/Post Holes		
Framing / Structural inspections	11	24
Plumbing/ Mechanical inspection	2	2
Insulation inspection	1	1
Final, Pre-final Inspection	1	2
Chimney / solid fuel burning devices		
Swimming Pool inspections		
Fire/Safety/Annual inspections		
<b>TOTAL INSPECTIONS</b>	<b>26</b>	<b>57</b>
Training Class Credits (CEU's)	6	6
Submitted by : Kevin McMahon		

**Old Business:**

**County or Town Planning Board Representative:**

If you are interested in volunteering for the County or Town Planning Board please contact Supervisory Davis.

**Stray Haven Contract:**

**Resolution 3-1-2018**

Councilman Kotula, Seconded by Councilman Herrick, made the Resolution to allow Supervisor Davis to sign the Stray Haven contract and pay the \$300 contract fee.

Ayes: Board Member(s), Councilman Kotula, Councilman Herrick, Superintendent Davis

Nays: Board Member(s)

Abstained: Board Member(s) Councilman Miller

Absent: Board Member(s) Councilman Thayer Date 3-13-2018

**New Business:**

**Energy Use and Suppliers:**

It will cost the Town just over \$2,000 to change all the street lighting to LED. Councilman Herrick will write a letter to state that the Town is interested. The Town will save 35% or more on lighting costs. The person from Cornell Cooperative Extension stated that the cost would be recouped within 6 months. We are on the list to be one of the first towns to get the lighting. There is also a potential grant of \$50,000 for Clean Energy.

We need to do four activities to be able to apply for the Grant.

**Resolution 3-2-2018  
Street Lighting and Clean Energy**

Councilman Miller, Seconded by Councilman Herrick, made the Resolution to allow Supervisor Davis to sign the letter of intent to transfer to LED Lighting.

Ayes: Board Member(s), Councilman Kotula, Councilman Herrick, Superintendent Davis, Councilman Miller

Nays: Board Member(s)

Abstained: Board Member(s)

Absent: Board Member(s)      Councilman Thayer      Date 3-13-2018

Councilman Miller, seconded by Councilman Herrick, made the motion to proceed forward with benchmarking of energy at the Town buildings, excluding the Parker Building. With 4 ayes the motion was passed

**Board of Assessment Review:**

Judy Barrett has volunteered to be a member of the BAR.

Councilman Kotula, seconded by Councilman Miller, made the motion to appoint Judy Barrett to finish the Steve Kotula term and to appoint Flora Karasin to a full term on the Board of Assessment Review. With 4 ayes the motion passed

**Resolution 3-3-2018  
Walking Path**

Councilman Miller, Seconded by Councilman Kotula, made the Resolution to use the Capital Project Fund to finance the Walking Path instead of spending \$8,000 to Bond the project. Once the project is completed and the State has reimbursed the Town, the money will be reallocated to the Capital Project Fund.

Ayes: Board Member(s), Councilman Kotula, Councilman Herrick, Superintendent Davis, Councilman Miller

Nays: Board Member(s)

Abstained: Board Member(s)

Absent: Board Member(s)      Councilman Thayer      Date 3-13-2018

Councilman Kotula, seconded by Councilman Herrick, made the motion to Transfer \$60,000 from the Capital Project Fund A9901.9 to the Capital Fund Savings Account.

**Draft Template for Local Laws:**

Councilman Herrick has been working on a draft Template for Local Laws. She will have more to share at the next meeting.

**Park Rental Agreement:**

Councilman Herrick drafted a park rental agreement. One of the key issues is when someone rents the park they are renting the pavilion not the entire park.

A few suggestions including it's a smoke free area and a charge for bounced checks.

Councilman Herrick will make some adjustments and bring back the updated version.

**Tire Day/Clean-up Day:**

This year we will have to charge for tires due to the lack of a grant program.

Councilman Miller, seconded by Councilman Kotula will be held May 19, 2018 from 8am to 2 pm. With the following prices. With 4 ayes the motion was passed.

ATTENTION RICHFORD RESIDENTS

TIRE COLLECTION DAY

SATURDAY MAY 19, 2018

FROM 8AM TO 2PM AT THE HIGHWAY GARAGE

PRICES: Auto and Lite Truck up to 21 IN. \$2.00

Tires with Rims \$3.00

Heavy Truck and Tractor Tires but Less 100 LBS. \$6.00

100 LBS. AND LARGER \$6.00 PLUS AN ADDITIONAL 10 CENTS PER LB. OVER 100 LBS.

Councilman Miller, seconded by Councilman Kotula, made the motion to have clean-up day on June 2, 2018 from 8am to 2 pm at the Town Barn, no tires or household garbage accepted. With 4 ayes the motion passed.

**CPR Class:**

The fire company is setting up a CPR Class for \$50/person. No class date set so if you are interested please contact John Keener.

Councilman Herrick, seconded by Councilman Kotula, made the motion that any Town of Richford Residents who would like to take the CPR course would pay \$10 and the Town would pay the remaining amount. 4 ayes, the motioned was passed.

**Committees:**

We would like to look into Board Members to be on Committees.

Building Committee and Employee Committee would be two possibilities.

**Public Comment:**

Councilman Kotula, seconded by Councilman Miller made the motion to adjourn at 9:07 pm.

Velvet Lyke  
Town Clerk